

Central Intelligence Agency



Washington, D.C. 20505

85-1273/1

10 OCT 1985

The Honorable Jack Brooks  
Chairman  
Committee on Government Operations  
House of Representatives  
Washington, DC 20515

Dear Mr. Chairman:

The enclosed report is submitted in compliance with the reporting requirements of the CIA Information Act of 1984. This report--due 15 October 1985--covers the six-month period from 15 March 1985 to 14 September 1985.

The period was highlighted by a significant reduction in the backlog, a marked improvement in the response time (when discounting old cases), and initiatives to improve the number and quality of personnel, the work environment, the organizational structure, and the processing system.

We are extremely pleased with the significant progress made during the reporting period, especially with the unprecedented reduction in our backlog of cases. In fact, as of this date our total backlog has fallen even further and now stands at 1,967 cases. The prospects for continued and even greater progress excites us all, especially our personnel responsible for processing FOIA cases.

Sincerely,

*[Signature]*  
Harry E. Fitzwater  
Deputy Director  
for  
Administration

Enclosure

